

# ADD WareHouse Test Purchaser Qualification Form

This form should be completed and signed by the person who will be using the test materials.  
You may also complete this form online at [www.addwarehouse.com](http://www.addwarehouse.com)

## Customer Qualification Levels

Certain materials distributed by ADD WareHouse are restricted to qualified purchasers in accordance with the ethical and professional standards of the American Psychological Association and the *Standards for Educational and Psychological Testing*. Purchasers must establish a qualification level with ADD WareHouse. Please complete this form and send it with your first order or fax it to (954) 792-8545.

### Qualification Level: B

Materials distributed by the ADD WareHouse that require B-level qualification are:

Conners' Rating Scales (including Conners' Global Index)  
Conners' CAARS Adult ADHD Rating Scales  
Conners' Continuous Performance Test II  
Conners' Kiddie Continuous Performance Test  
Integrated Visual and Auditory Continuous Performance Test  
Tests of Variables of Attention  
Gordon Diagnostic System  
Brown Attention-Deficit Disorder Scales  
BASC Monitor Rating Scales

Purchasers of B-level tests must have completed graduate level courses in tests/measurement or have received equivalent documented training.

### Qualification Level: C

Materials distributed by the ADD WareHouse that require C-level qualification are:  
BASC Monitor Software

Purchasers of C-level tests must meet B-level qualifications and must have training and/or experience in the use of tests and have completed an advanced degree in an appropriate profession (e.g., psychology, psychiatry). Additionally, depending on state requirements, membership in a relevant professional organization (e.g., APA), or a state license/certificate in psychology or psychiatry may be necessary. Test-specific qualification criteria may also apply.

This form should be completed by the person who will be using the test materials.

## Test User Information (PRINT)

Title (circle one): Dr. Mr. Miss Mrs.

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_

License/Certificate #/ Certificate Body \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

What is your profession? \_\_\_\_\_

Are you credentialed by (not a trainee of) the National Register of Health Care Providers in Psychology?  Yes  No

If yes, please provide your Registrant number \_\_\_\_\_ then sign and date the bottom of this form and return it to ADD WareHouse.

### Educational Background and Professional Membership

Highest Degree Attained \_\_\_\_\_ Year Completed \_\_\_\_\_ Major Field \_\_\_\_\_

Institution \_\_\_\_\_

### Coursework/Workshops Completed in Use of Tests:

Please circle each course you have completed:

Undergraduate Level—circle "U" Graduate Level or Advanced Training—circle "G"

U G Objective Personality Testing

U G Tests and Measurements

U G Psychometrics and Measurement Theory

U G Vocational Assessment

U G Abnormal Psychology or Psychopathology

U G Personality

Professional organizations of which you are a member:

\_\_\_\_\_  
\_\_\_\_\_

I have a general knowledge of measurement principals and of the limitations of test interpretation as called for in the qualified to use *Standards for Educational and Psychological Tests*. I also certify that I/we will interpret the results of the test materials being purchased as recommended in the *Standards*. Purchasers must agree to comply with the following basic principles of minimum test security: test takers must not receive test answers before beginning test; test users must adhere strictly to copyright law and under no circumstance photocopy, translate, alter, distribute, publish, or other wise reproduce answer forms, test booklets or manuals; access to test materials must be limited to qualified persons who agree to safeguard their use.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Supervisor Endorsement for Graduate Students

I am a graduate student. My professor has endorsed my order and agrees to supervise my use of these materials.

Signature of student \_\_\_\_\_ Signature of Professor \_\_\_\_\_

## Completed Purchaser Qualification Form may be submitted via:

FAX: (954) 792-8545

MAIL: ADD WareHouse, 300 NW 70th Ave., Suite 102, Plantation, Florida 33317

Please call (800) 233-9273 if you have any questions about this form.

Office Use Only: \_\_\_\_\_